

RISK ASSESSMENT FORM

C O N S E Q U E N C E	RISK RATING MATRIX	LIKELIHOOD			
		Probable (A)	Possible (B)	Remote / Unlikely (C)	Improbable / Negligible(D)
	Fatal injuries (4)/ Permanent Environmental Effect	High (4A)	High (4B)	Medium (4C)	Low (4D)
	Major Injuries (3)/ Major Environmental Effect	High (3A)	High (3B)	Medium (3C)	Low (3D)
	Minor Injuries (2)/ Minor Environmental Effect	Medium (2A)	Medium (2B)	Low (2C)	Low (2D)
Negligible Injuries (1)/ Negligible Environmental Effect	Low (1A)	Low (1B)	Low (1C)	Low (1D)	

ACTIVITY / LOCATION:

Generic Minibus Risk Assessment

HAZARD	EFFECT	RISK RATING	CONTROL	RESPONSIBILITY	RESIDUAL RISK RATING
Road Traffic Accident	Physical Injury	4B	The minibus is covered by a Section 19 Permit (if a payment covers the TVR)		4D
			The driver will hold a LCC Blue Badge or equivalent		
			All members of the group will sit facing forward and wear seatbelts at all times.		
			Adults will ensure that the driver is not distracted whilst driving.		
Fall from moving vehicle	Physical injury	4C	A member of staff will be positioned adjacent to emergency exit of the minibus		4D
Struck by moving vehicle	Physical injury	3C	Safe locations will be chosen for embarkation/disembarkation and these will be supervised by adults.		3D
			The YP will be appropriately supervised across any car parks/roads.		
			A mobile phone will be available for use in emergencies.		

In case of breakdown

The Group Leader should consider how to ensure the health, safety and welfare of group members in the event of a roadside breakdown, or a road traffic accident. Plans for this should be in place before departure. This judgement will be made at the time, but consideration beforehand will improve the quality of the judgement.

Assessment by (Print Name)M. WOOLDRIDGE Signature *M. Wooldrige* Date JAN 2008 Review date Jan 2009